



Summer 2017 Internship Opportunities

► Individual Housing Representation Unit

The Individual Housing Representation Unit is looking for interns who are interested in helping the underserved communities of Brooklyn. Over the summer, interns will play an integral part in cases from start to finish and will have the opportunity to witness the positive impact their work has on the lives of our clients.

Daily responsibilities will include the drafting of legal papers for filing with the court or administrative agencies as well as client intake. Interns will be supervised by practicing attorneys and will be provided opportunities to develop litigation strategies and participate in active litigation.

The Individual Housing Representation Unit work includes, but is not limited to:

- Eviction proceedings, including non-payment and holdover proceedings in the Civil and Housing Courts of the City of New York
- Administrative hearings and judicial appeals therefrom in cases involving with the New York City Housing Authority, New York State Division of Housing and Community Renewal, and New York City Department of Housing Preservation and Development
- Proceedings with any housing agency which could result in eviction
- Gaining and preserving access to affordable public and subsidized housing for low-income populations. Brooklyn A represents tenants in expiring contract-subsidized housing and negotiates with landlords on tenants' behalf.
- Keeping families in their homes, fighting illegal overcharges, and securing appropriate repairs and essential services.
- Coordinating with social services caseworkers to help families obtain One-Shot Deals and Family Eviction Prevention Supplements to assist with rental arrears and maintain ongoing affordability of tenants' housing. We ensure tenants will be able to pay their rent and preserve their housing.

Applications will be accepted by e-mail only, directed to internships@bka.org, and should include a cover letter, resume, unofficial law school transcript, and brief writing sample. Please write "Individual Housing Unit Summer Internship" in the subject line of the e-mail.

The Individual Housing Unit focus is on cases where we are able to intervene at critical stages in the litigation to save a tenancy or help a family secure and maintain safe and affordable housing. Our attorneys provide direct representation in the cases where they can make the biggest impact and provide counsel to countless others.

Please note that all summer internship positions are unpaid. Brooklyn A is happy to assist students in obtaining internship funding via law schools, Equal Justice America or other organizations that are willing to fund the student.

building communities, ensuring opportunity, achieving justice